



# 2018 VENDOR BOOTH FORM

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## Vancouver Pride Season EVENTS APPLICATION

Please read the Rate Card and Terms & Conditions before completing this form.

Complete **all** sections in as much detail as possible.

Applications can be typed, or printed and completed by hand. If there is insufficient space, please attach your answers as a Word document with the associated questions clearly labeled.

Applications that are illegible or incomplete will not be processed.

### EXHIBITOR INFORMATION

Organization/Exhibitor Name

Organization type (please tick one)

- |  |  |
|--|--|
| <input type="checkbox"/> Artisan   | <input type="checkbox"/> Political Group/Union   |
| <input type="checkbox"/> Community/Student Group   | <input type="checkbox"/> Public Service (i.e. Public Health Providers, Civic Services, or receives government funding other than grants) |
| <input type="checkbox"/> Small Non-Profit/Charity (Less than \$1 million operating revenue)                |  |
| <input type="checkbox"/> Medium Non-Profit/Charity (Between \$1 million and \$3 million operating revenue) |  |
| <input type="checkbox"/> Large Non-Profit/Charity (Over \$3 million operating revenue)                     |  |
| <input type="checkbox"/> Small business (1 - 30 employees)   |  |
| <input type="checkbox"/> Medium business (31 - 100 employees)  |  |
| <input type="checkbox"/> Large business (100+ employees)   |  |

Contact Person's Name

Phone

Email

Mailing Address

Website

*For parade entries or food vendors, please complete the appropriate form.*

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### OFFICE USE ONLY:

Invoice #

Date received:

Rate period:

- ☐ Payment received  
☐ Insurance received

I would like to apply for the following event(s). Please tick all that apply.

- ☐ East Side Pride, Grandview Park - June 23rd, 2018
- ☐ Pride Sports Day, Second Beach - July 22nd, 2018
- ☐ Pride Festival, Sunset Beach - August 5th, 2018
- ☐ I will be applying for the parade in addition to holding a vendor booth (please complete the separate Parade application form).

## BOOTH ENTRY DETAILS

My booth will be: (tick all that apply)

- ☐ Giving out information
- ☐ Giving out free swag - please describe on next page
- ☐ Giving out samples - please describe on next page
- ☐ Giving out condoms
- ☐ Collecting personal information - please describe on next page
- ☐ Holding a raffle / contest / competition - please describe on next page
- ☐ Selling merchandise / products - please describe on next page
- ☐ Selling memberships
- ☐ Selling water
- ☐ Having a decorative banner or signage - see Terms & Conditions for restrictions
- ☐ Bringing a tent
- ☐ Bringing a generator
- ☐ Having amplified sound of any kind (must have VPS approval)
- ☐ Holding an activity that incorporates henna art / face painting / body art (must adhere to VCH standards)
- ☐ I need longer than one hour to set up/take down my booth space
- ☐ I would like a corner booth (subject to additional cost and availability)
- ☐ I would like info on where to rent an environmentally friendly generator for the event

## EQUIPMENT RENTALS

If approved, will you need to rent equipment for the event(s)?

- ☐ YES, I need to rent equipment      ☐ NO, I do not need to rent equipment

If yes, fill quantity in box

- |                                 |                      |
|---------------------------------|----------------------|
| <input type="checkbox"/> Tables | <input type="text"/> |
| <input type="checkbox"/> Chairs | <input type="text"/> |
| <input type="checkbox"/> Tent   | <input type="text"/> |

**My booth activities:**

Describe the **purpose of your booth**.

Include a description of your activities, messaging, and any equipment you plan to use.

Describe your information, products, swag and giveaways. How are they relevant to the **event(s)** you have applied for?

The VPS cannot offer vendor parking. What is your transportation plan to load in/out of the event(s) you have applied for?

Is there anything else the VPS should know about your booth? Please include any accessibility issues, if you would like more than one booth space and any placement requests

(Note: Completing this section does NOT guarantee a specific placement.)

How do you plan to demonstrate your support for the local Pride community through your proposed booth space?

**FURTHER INVOLVEMENT WITH PRIDE**

Please tick if you would be interested in any of the following:

- ☐ Advertising in the Official Vancouver Pride Guide
- ☐ Becoming a Partner or Sponsor
- ☐ Making an in-kind donation to VPS volunteer appreciation
- ☐ Add my email address to VPS newsletter mailing list

## TERMS

(Tick box if you agree on behalf of your entered group)

- ☐ Yes, I have read and agreed to the Terms and Conditions.
- ☐ Yes, I have read and agreed to the Insurance Clause.
- ☐ Yes, I have read the 2018 Rate Card and agree to the relevant fees.

## PAYMENT INFORMATION

- ☐ VISA      ☐ MASTERCARD      ☐ CHEQUE (Fees will be invoiced to the contact on page 1)

Name on Card

Address

Card Number

Expiry

Three digit security code

Non profit or Charity number (if applying for non profit rates)

This application was filled out by (name):

Signature:

*Please return your application form(s) to [applications@vancouverpride.ca](mailto:applications@vancouverpride.ca)*

*OR mail/drop off to:*

**Vancouver Pride Society, c/o Exhibitor Services, 304 - 1080 Howe Street, Vancouver, B.C., V6Z 2T1**

*You will receive confirmation via email when your application has been received.*